

# M E M O R A N D U M



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**TO:** LBDN Families  
**FROM:** Whitney Leathers, Executive Director  
**RE:** COVID-19 and School Closures  
**DATE:** March 17, 2020

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Dear LBDN Families,

After review of the most recent information and careful deliberation, the Long Beach Day Nursery (LBDN) has decided to take necessary precautions to ensure the well-being of our LBDN family and community. This includes the following:

- **Modified Hours:** LBDN will be open 7:30am-5:00pm on Wednesday, March 18th through Friday, March 20th
- **Temporary Closure:** LBDN will be temporarily closed Monday, March 23 re-opening Monday, April 6<sup>th</sup>

We continue to closely monitor and assess the situation, and we are in constant contact with City health officials. We will update you with any new developments as there is the possibility for changes in our temporary closure timeline.

At LBDN we are committed to the health and safety of our children, families, and team, and this closure is an extra measure of protection to help prevent the spread of COVID-19 (coronavirus). It is important to note, we do not have any presumptive or confirmed cases of the coronavirus at our locations, however we are taking this critical step to help protect public health.

Children are not a high-risk group for serious illness from COVID-19. However, they can transmit the virus to those most vulnerable. To help prevent the spread of COVID-19, children should stay home and minimize social contact as much as possible to keep caregivers and adult family members safe. Public health officials recommend that families make arrangements for childcare during closure that avoids leaving children with elderly people who are more vulnerable to the impact of the virus.

As this is a challenging time, we are currently exploring how we can support our children, families, and team. We are currently setting up ways to continue the learning process and provide resources to our children and families. We are also reviewing how to handle tuition for families. We continue to be grateful for the dedication of our teachers and staff, and we will continue to provide pay during these two weeks temporary closure. We are also reviewing ways to best support them given these challenging circumstances. We will provide more information on these items by Friday, March 20th.

We will be sharing ongoing information through the following:

- Text **STUDENTS** to 833-672-0230 to opt in to text updates from LBDN; message and data rates may apply.
- Dedicated page on our website for Covid-19 and family resources; resources can be found at <http://www.lbdn.org/resource-center> . Click on the Covid-19 tab to view parent memos.
- Facebook – please follow LBDN at <https://www.facebook.com/LBDNsince1912/>

Additional information on COVID-19 is available at:

- Long Beach Health Dept. <http://www.longbeach.gov/health/diseases-and-condition/information-on/coronavirus/>
- Center for Disease Control <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

Thank you for your patience, flexibility and understanding as we navigate this unprecedented time. The well-being of our LBDN Family is our top priority, and we remain dedicated to everyone's health and safety.

Sincerely,  
Whitney Leathers, Executive Director